

## **Part-Time Outreach Intern**

### **PURPOSE**

Part-time position. Great for area college students. To share information about and the local resources available through Mid-Atlantic Teen Challenge with area faith communities

### **Position Description**

Mid-Atlantic Teen Challenge (MATC) is seeking a current college student, current graduate student, or recent college graduate who is interested in developing and delivering a presentation about the Opioid Epidemic in Hampton Roads, specifically as it relates to adolescence. In return, MATC will provide a stipend and an opportunity for the intern to gain experience in and familiarity with areas such as public speaking, event-planning, fundraising, philanthropy, and the day-to-day operations of a nonprofit organization with a national reach. The Outreach Intern will report to the Executive Director.

### **Assigned Tasks**

- Regular communication, interaction with area faith communities
- Presentations monthly about addiction, recovery, and family relationships
- Conduct follow-up with presentation attendees.
- Assist in the execution of donor events
- Other duties as assigned by management

### **Qualifications**

- Strong writing and research abilities.
- Strong presentation skills
- Knowledge of Microsoft Office applications.
- Experience with Social Media is a plus
- Experience with databases is a plus.
- Good interpersonal skills and attention to detail..
- Knowledge of the Teen Challenge story
- Unimpeachable ethical standards and personal integrity.

### **Hours and Compensation**

The intern is requested to commit 4-8 hours weekly: setting up presentations with area faith communities; delivering presentations; conducting follow-up

Training will be provided based on content available through Teen Challenge.

Please contact [russell@mateenchallenge.com](mailto:russell@mateenchallenge.com) or (757) 756-4548 to apply.