



Jamestown-Yorktown Foundation

Employment Opportunity

Farm Assistant Supervisor (*Full-Time*)

We are seeking a qualified educator to join the Interpretive Services team in the position of Farm Assistant Supervisor. The qualified candidate will assist with the development of new programming and implement new delivery techniques within the farm while working collaboratively with curators and supervisors to create a broad range of interpretive experiences and materials for diverse, intergenerational audiences. This position will also assist with the mentoring and training of staff and volunteers to ensure that experiences are in alignment with the Foundation's strategic priorities.

What are the qualifications for this position?

- Ability to write and develop, implement and evaluate inquiry based and dialogic education programs.
- Skilled in presenting interpretive/education programs to diverse audiences.
- Ability to plan, prioritize, schedule, and implement multiple projects.
- Experience with staff development and training.
- Ability to write, relate and design programs for diverse audiences
- Demonstrated strength in managing time, completing tasks and being proactive.
- Excellent organizational abilities, analytical skills and attention to detail.

Candidates will be provided and wear reproduction period clothing while interacting with visitors in a wide range of climate conditions. Ability to work outdoors in all weather, with extensive standing, walking, and heavy-lifting. Weekend and holiday work required, including Sundays.

What are the salary and benefits?

The salary for this position is **\$37,000.00** annually.

Other benefits include:

- State health benefits & flexible spending accounts.
- Paid leave including sick leave, personal leave, annual leave accruals, and 12 holidays.
- Professional development opportunities.

How do I apply?

Please submit an application either online at <https://virginiajobs.peopleadmin.com/> or by contacting Human Resources at hr@jyf.virginia.gov for additional application options. Applicants only will be screened based on what is presented in the Commonwealth of Virginia employment application and related documents. We are committed to providing equal employment opportunities for all persons and applicants, without regard to age, color, disability, gender, national origin, political affiliation, genetic information, race, religion, sexual orientation, sex (including pregnancy) or veteran status. JYF encourages and invites minorities, women, individuals with disabilities and veterans to apply. We also consider all qualified applicants regardless of criminal histories, in a manner consistent with legal requirements.

What is the Jamestown-Yorktown Foundation?

As an agency of the Commonwealth of Virginia, the Jamestown-Yorktown Foundation is an educational institution that provides through its two history museums an awareness and understanding of the early history, settlement, and development of the United States through the convergence of American Indian, European, and African cultures and the enduring legacies bequeathed to the nation.

What are the career advancement opportunities?

This position has the opportunity for promotional movement within the Foundation and other agencies within the Commonwealth of Virginia.

We believe that long-term career growth is a key aspect of job satisfaction!

- Retirement savings plans with limited employer match available (VRS).
- Life & Long-Term care insurance.
- Employee Assistance Program.
- Employee discounts for companies including Verizon, Enterprise, Choice Hotels, and many more!