

JOB DESCRIPTION

Position Title: Peer Recovery/Support Specialist
Reports To: Director of Patient Care

Work Location: GMCC
Last Updated: 2/15/2024



FLSA Status: NON-EXEMPT/HOURLY, Part-Time

15-20 hours weekly.
Rate of pay is \$16-\$18, DOE.
To apply or for more info, please contact
aarmentor@gmccareclinic.com.

POSITION SUMMARY:

The role of the Peer Recovery/Support Specialist (PRSS) is to provide support and guidance for GMCC patients as they seek to overcome substance abuse and mental health disorders. The PRSS must demonstrate an ability to share personal experiences and develop authentic peer-to-peer relationships.

ESSENTIAL FUNCTIONS

- Provides support, education and counseling to GMCC patients through one-on-one meetings.
- Assists GMCC patients in developing recovery plans, coping methods and rehabilitation strategies.
- Assists GMCC patients with connection to recovery resources or other needed community resources.
- Tracks patients' progress towards personal goals.
- May facilitate support groups.
- Reports unusual behavior, conflicts, or significant patient issues to the Executive Director, Medical Director, Medical Practice Manager and Director of Patient Care.
- Complies with HIPAA (Health Insurance Portability and Accountability Act) and OSHA (Occupational Safety and Health Administration) training requirements and protocols.
- Attends and actively participates in team meetings.
- Other duties as assigned.

POSITION QUALIFICATIONS

- High School Diploma or GED.
- Valid driver's license and reliable transportation.
- A clear drug test and no involvement with substances.
- Certification as a Peer Recovery/Support Specialist required.

SKILLS, ABILITIES & REQUIREMENTS

- At least one year's experience as a peer recovery support specialist.
- Lived experience with mental health conditions, substance abuse or trauma.
- Excellent communication skills, both written and verbal.
- Highly compassionate and attentive to detail.
- Good knowledge of recovery resources and other community resources.

KEY STANDARDS BY WHICH PERFORMANCE WILL BE EVALUATED

- Success at meeting and exceeding organizational objectives and goals.
- Quality of patient services.
- Ability to develop effective relationships with clients, staff and others.

REASONABLE ACCOMODATIONS STATEMENT

To accomplish this job successfully, an individual must be able to perform, with or without reasonable accommodation, each essential function satisfactorily. Work takes place in industrial settings:

- Work is performed primary in indoor workplace settings
- Some standing, walking, kneeling, bending will be required.
- Some occasional light lifting may be required.

SIGNATURES

I have read this Job Description and understand its contents. I hereby accept and agree to fulfill the accountabilities and meet or exceed the expectations for the position.

_____ Date: _____
Practitioner

I hereby pledge to support the Occupant of this Position in the fulfillment of the accountabilities and expectations for the position.

_____ Date: _____
Executive Director

